



Friday, 21st February

The Koroit Agricultural Show will be happening on Saturday 22nd February at the Koroit Showgrounds, with our very active Parents and Friends Club serving lunch and slice in the Show Pavilion. This is a fundraiser for our school, with the goal to raise much-needed funds towards installing some new playground equipment on our grounds; this is a great and achievable project goal, and I would encourage families visiting the Show to stop by at the Pavilion, purchase some lunch, thank our volunteers, and contribute to a very worthwhile fundraising cause.

Our first Primary assembly for 2025 will be held in the Library this afternoon, with the voting results for our Year 6 Sports, Buddies and Art Club Captains announced. All of our school assemblies are student-led, allowing purposeful opportunities for leadership, public speaking and building confidence. I am looking forward to learning who these captains will be for the coming year and watching the positive contribution that I know they will make to our school.

Our **Year 5-12 House Swimming Sports** took place on a day of variable weather this time last week, with Mitchell House winning the day with 247 points, and Spring House close behind on 220 points. I was pleased to note that the majority of our Year 5 to VCE students attended the sports in a swimming or barracking capacity, and everyone showed great resilience as showers descended on the pool across the day. Congratulations to our Under 12 to Under 20 Age Group Champions, and to Mr. Kingston for his excellent organization of the sports. The Hawkesdale Swimming Pool Committee have been very supportive in regard to our primary swimming program, lunchtime swim training, the House Sports and now secondary swimming during PE classes – thank you!

Congratulations also to Jasper and Harrison, who came back to school as Age Group Champions following the Mid-West Complex swimming carnival at Mortlake on Tuesday, earning themselves a place in the upcoming Regional Swim Carnival later in the year. Jasper surpassed a breaststroke record at the sports that had been set over fifty years ago in 1972 – a huge achievement. Our Mid-West Complex swim squad was small in number but large in effort and achieved some pleasing results for the day. Well done.


Year 7-10 and VM students took part in a **Blue Minds Youth Leadership workshop** earlier this week, learning about the science of climate change and the role of oceans in providing oxygen and regulating global climates, exploring ways to manage anxiety and stress related to change in our lives, and building an understanding about the positive actions that everyone can take to reduce the effects of climate change. The discussion, activities and information covered by presenters directly linked to the emotional regulation and environmental change strands of the Victorian Health, Science and Humanities curriculum; a big thanks to the Moyne Shire for providing this valuable learning experience for our students.

Please note **that our annual School Photo Day will be on Monday, 3rd March** with individual, family, class, student leadership, staff and whole-school photos being taken. It is really important that everyone is wearing correct summer uniform on this day and looking their best for these photos!

Leanne is always keen to have volunteers assisting her in the school canteen, to help with food preparation, filling lunch orders and serving food items to students at recess and lunchtime. Our canteen is always busy, and volunteering is a great way to get involved in the life of our school. Please let our front office staff know if this is something that you would be interested in volunteering to do as the term continues.

A reminder that our **2025 Investiture Ceremony for School Leaders** will be happening in the Stadium at 10am, on Wednesday 5th March, with a Welcome to Country beforehand in the bus loop area. Our School Captains, House Captains, Bus Captains, School Council representatives and Student Voice leaders will be recognised at this event and will receive the leadership badges that note their role in the school. **Parents, grandparents and family members are very welcome to attend our leadership assembly, which will finish with a morning tea for student leaders, family and staff in the Library at recess.** Once again, it's very important that all students are dressed in their best school uniform on this day!

Please note that nominations for School Council positions opened last week, and that three parent, two staff and one student position are available for nomination. Being a member of school council gives you the opportunity to support great outcomes for students at our school, and to become involved in the key duties of a Council – overseeing school finances, working on school policies, being on sub-committees that take action around school operations, and developing plans for the future. Nomination forms for parent and student positions are attached to this week's newsletter and are also available via Compass or at the general office in paper form. There are two types of nomination forms available for each member category – a form which notes that you are nominating yourself, and a form that allows someone else to nominate you; please choose the appropriate form when making nominations! Nominations close on Friday 28th February, and forms can be handed directly to office staff on or before this date, or can be emailed to hawkesdale.p12@education.vic.gov.au. An election for parent and student positions will be held if there are more nominations than positions available, with dates for this process noted below:

School Council election process and timetable for 2025		
Name of the school: Hawkesdale P12 College		
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i)	First council meeting to elect office bearers (the principal will preside)	Thursday 20 March 2025

A big thanks to our outgoing parent, DET and student councillors – Megan Rees, Kirsty Seabrook, Elise Dell, Joe Kingston, Trish Butters and Briar Merrett; each of these councillors has made an active and valuable contribution to our School Council over the past year, and this contribution has been greatly appreciated.

Have a great weekend everyone – hopefully I will see some students and families at the Koroit Show on Saturday!

Mr Ralph
Principal

NAPLAN 2025

Information for parents and carers



Why do students do NAPLAN?

The National Assessment Program – Literacy and Numeracy (NAPLAN) is a literacy and numeracy assessment that students in Years 3, 5, 7 and 9 sit each year. It is the only national assessment all Australian students have the opportunity to undertake.

As students progress through their school years, it is important to check how well they are learning the essential skills of reading, writing and numeracy.

NAPLAN assesses the literacy and numeracy skills that students are learning through the school curriculum and allows parents/carers to see how their child is progressing against national proficiency standards.

NAPLAN is just one aspect of a school's assessment and reporting process. It does not replace ongoing assessments made by teachers about student performance, but it can provide teachers with more information about students' educational progress.

NAPLAN also provides schools, education authorities and governments with information about how education programs are working, and whether young Australians are achieving important educational outcomes in literacy and numeracy.

Your child will do the NAPLAN tests online

Online NAPLAN tests are designed to provide precise results and are engaging for students. The tests are tailored (or adaptive), which means that each test presents questions that may be more or less difficult depending on a student's responses. This helps students remain engaged with the assessment.

Tailored testing allows a wider range of student abilities to be assessed and measures student achievement more precisely. A student's overall NAPLAN result is based on both the number and complexity of questions they answer correctly. Your child should not be concerned if they find questions challenging; they may be taking a more complex test pathway.

All Year 3 students will continue to complete the writing assessment on paper.

What does NAPLAN assess?

NAPLAN assesses literacy and numeracy skills that students are learning through their regular school curriculum.

Students sit assessments in writing, reading, conventions of language (spelling, grammar and punctuation) and numeracy. The questions assess content linked to the Australian Curriculum: English and Mathematics.

All government and non-government education authorities contribute to the development of NAPLAN test materials.

To find out more about NAPLAN, visit nap.edu.au.

Participation in NAPLAN

NAPLAN is for all Year 3, 5, 7 and 9 students. ACARA supports inclusive testing, so all students have the opportunity to participate in the National Assessment Program.

Information on adjustments available for students with disability who have diverse functional abilities and needs is provided in the **National protocols for test administration**.

Schools should work with parents/carers and students to identify, on a case-by-case basis, reasonable adjustments required for individual students with disability to access NAPLAN.

To help inform these decisions, you may consult the National protocols for test administration (linked above), **NAPLAN public demonstration site**, the **Guide for schools to assist students with disability to access NAPLAN**, and our **series of videos** where parents/carers, teachers and students share their experiences in using NAPLAN adjustments.

In exceptional circumstances, a student with a disability that severely limits their capacity to participate in the assessment, or a student who has recently arrived in Australia and has a non-English speaking background, may be granted a formal exemption.

Your school principal and your local test administration authority can give you more information on adjustments for students with disability or the process required to gain a formal exemption.

What if my child is absent from school on NAPLAN test days?

Where possible, schools may arrange for individual students who are absent at the time of testing to complete missed tests at another time during the school's test schedule.

What can I do to support my child?

Students are not expected to study for NAPLAN. You can support your child by letting them know that NAPLAN is a part of their school program and reminding them to simply do their best. Some explanation of NAPLAN is useful to help students understand and be comfortable with the format of the tests; however, it is not necessary for parents/carers to do this. Teachers will ensure students are familiar with the types of questions in the tests and will provide appropriate support and guidance.

ACARA does not recommend excessive preparation for NAPLAN or the use of services by coaching providers.

See the types of questions and tools available in the online NAPLAN assessments at [NAP – Public demonstration site](#).

How is my child's performance reported?

From 2023, NAPLAN results are reported against proficiency standards. There is a standard for each assessment area at each year level. Proficiency standards provide clear information on student achievement. They are set at a challenging but reasonable level expected of the child at the time of NAPLAN testing, based mainly on what has been taught in previous years of schooling.

Student achievement is shown against 4 levels of proficiency: Exceeding, Strong, Developing and Needs additional support.

A NAPLAN individual student report will be provided by your child's school later in the year. If you do not receive a report, you should contact your child's school.

How are NAPLAN results used?

- Students and parents/carers use individual results to discuss progress with teachers.
- Teachers use results to help identify students who need greater challenges or extra support.
- Schools use results to identify strengths and areas of need to improve teaching programs, and to set goals in literacy and numeracy.
- School systems use results to review the effectiveness of programs and support offered to schools.
- The community can see information about the performance of schools over time at [myschool.edu.au](#).

Where can I get more information?

For more information about NAPLAN:

- contact your child's school
- contact your local test administration authority at [nap.edu.au/TAA](#)
- visit [nap.edu.au](#)

To learn how ACARA manages personal information for NAPLAN, visit [nap.edu.au/naplan/privacy](#).

NAPLAN timetable

The NAPLAN test window is 9 days. This is to accommodate schools that may not have the capacity to complete the tests in a shorter time frame. **The NAPLAN test window starts on Wednesday 12 March 2025 and finishes on Monday 24 March 2025.** Schools will schedule the tests as soon as possible within the testing window, prioritising the first week.

Test	Scheduling requirements	Duration	Test description
Writing	Year 3 students do the writing test on paper on day 1 only. Years 5, 7 and 9 writing must start on day 1 (schools must prioritise completion of writing on day 1, with day 2 only used where there are technical/logistical limitations).	Year 3: 40 min Year 5: 42 min Year 7: 42 min Year 9: 42 min	Students are provided with an idea or topic called a writing stimulus (or prompt) and asked to write a response in a particular genre (narrative or persuasive writing).
Reading	To be completed after the writing test.	Year 3: 45 min Year 5: 50 min Year 7: 65 min Year 9: 65 min	Students read a range of informative, imaginative and persuasive texts, and then answer related questions.
Conventions of language	To be completed after the reading test.	Year 3: 45 min Year 5: 45 min Year 7: 45 min Year 9: 45 min	Students are assessed on spelling, grammar and punctuation.
Numeracy	To be completed after the conventions of language test.	Year 3: 45 min Year 5: 50 min Year 7: 65 min Year 9: 65 min	Students are assessed on number and algebra, measurement and geometry, and statistics and probability.

Some Reminders



School Photos - 3 March

It is really important that everyone is wearing correct summer uniform on this day and looking their best for school photos!

2025 Investiture Ceremony

Join us Wednesday March 5 from 9.40am starting with a Welcome to Country in the bus loop area before we move into the Stadium.

Parents, grandparents and family members are very welcome to attend our leadership assembly, which will finish with a morning tea for student leaders, family and staff in the Library at recess. Once again, it's very important that all students are dressed in their best school uniform on this day!



Upcoming Sports Days

P-6 Sports Day - Wednesday 19 March

Secondary Athletics Carnival - Friday 21 March

Families are welcome to attend!

Uniform

You can purchase items from our school uniform shop located at the front office!

Summer

School hat (term 1 and 4)
Summer dress
Blue shorts with school emblem
School polo shirt
White socks

Winter

Grey or navy trousers
Winter skirt (with navy blue or black stockings or leggings if needed)
School polo shirt
School rugby jumper
Navy socks
Track pants (P-6)
School soft shell jacket
School beanie

Sport

School sports top
Blue shorts with school emblem
Blue track pants

Shoes

Black lace ups,
Entirely black runners
or boots.



Primary Swimmers, Destinee Kelly, Zoe Block, Pirra Rolls & Rydah Kelly



TUES 18TH FEB

I swam in the backstroke and the relay. I went ok. I got a 2nd for the relay and a 3rd for backstroke. I enjoyed diving in and at the start getting to practice firstly.

Zoe Block

At the start we got some practice time. We had to swim a couple of laps. Afterwards there were a lot of events. My event was the 50th of the day. My relay team came second in the race. A couple of older kids got some ribbons. It was very fun, but cold.

Pirra Rolls

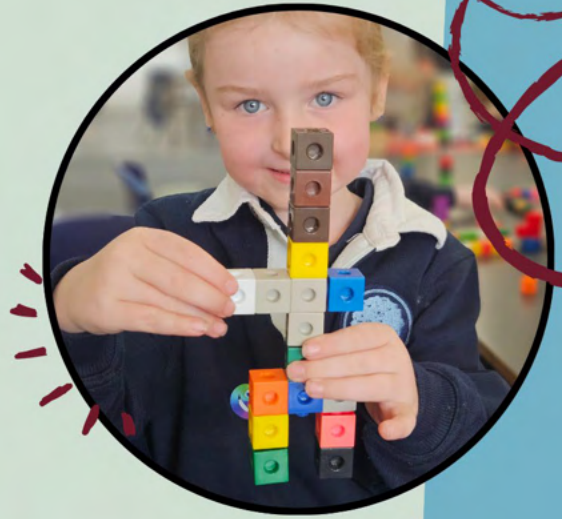
It was cold and drippy and spity. The laps were tiring because they were very long. 50m. My highlight was probably in the laps. At first it was fast, then near the end it was slow. I enjoyed it because it was a great opportunity for someone who loves swimming.

Destinee Kelly

It was really rainy and it was super hard because it was 50m and you couldn't stop. You had to sit there in the rain while you were waiting. And we went to the roadhouse place and we got food. I got chips. Hot chips.

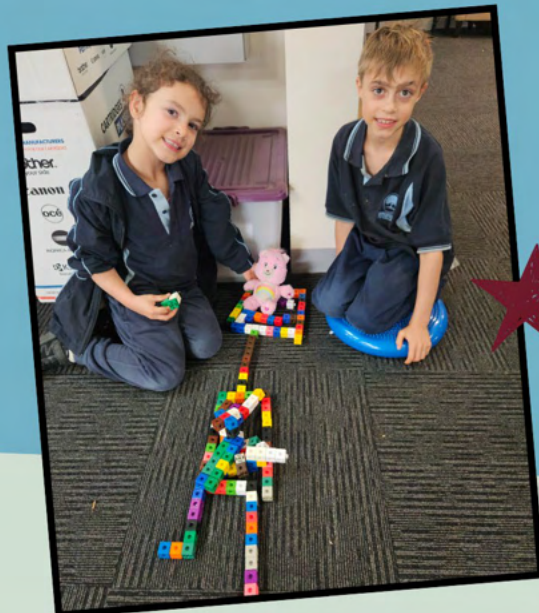
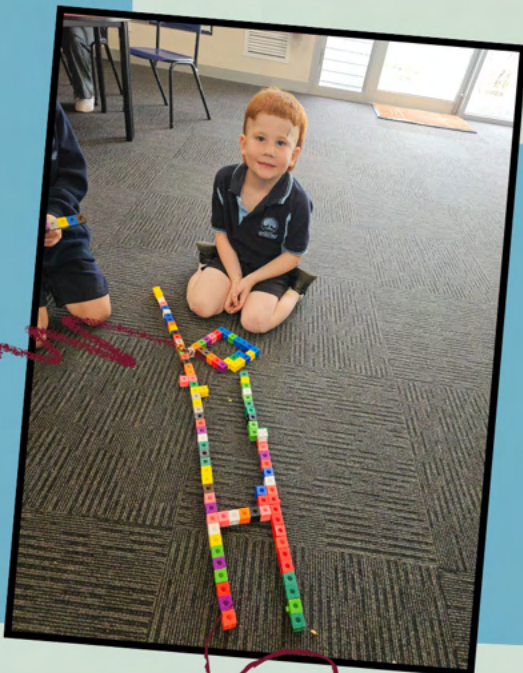
Rydah Kelly

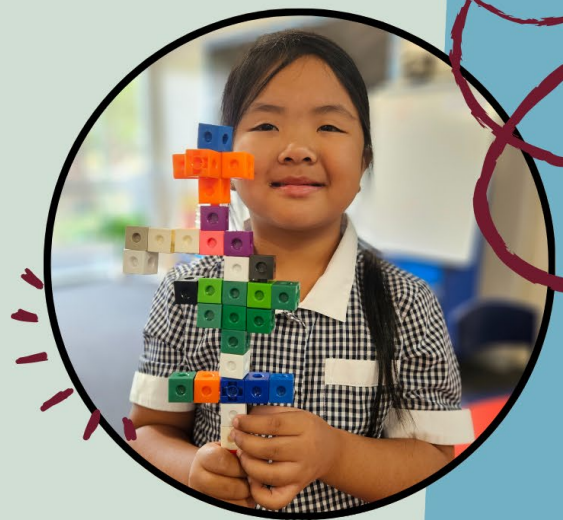
**MORTLAKE
SWIMMING**



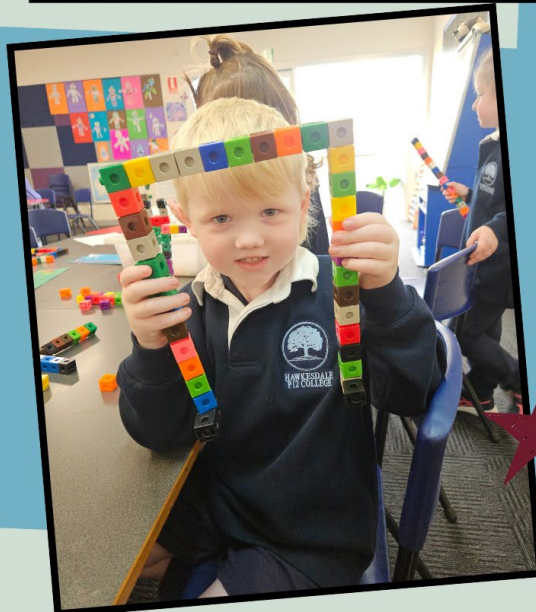
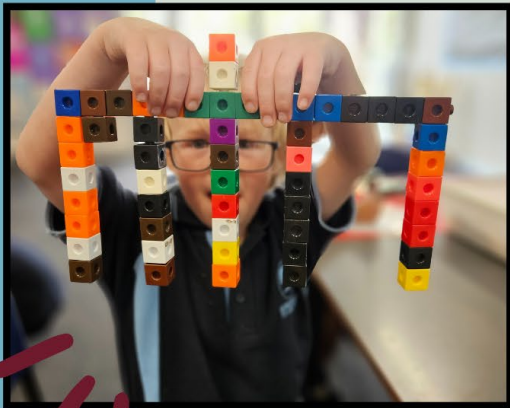
P-2 Week 4

In Maths we made robots and counted how many blocks we used of each colour





P-2 Week 4



Mid-West Carnival

The Mid-west Swimming Carnival was held on Tuesday, February 18th, at the Mortlake Swimming Pool. Hawkesdale P12 College had 12 Swimmers representing the school along with others from across the region, showcasing their talent, creating an exciting atmosphere for spectators and competitors alike.

A huge congratulations to two of our students who were awarded age group champions! Harrison (U15m) and Jasper (U13m) both brought home 1st place in their respective age groups, demonstrating a high level of skill and determination.

A special shout-out to Jasper, who not only secured age group champion but also smashed two records during the day! A remarkable achievement.





Heart Art

Students in Grades 1 and 2 painted and decorated hearts.





Gumboot entries for the Koroit show

Go and see the wonderful artwork at
the Koroit show this Saturday.



Student voice

Hi everyone! I am Hayley - if you don't know me I'm a year 11 working with Student Voice to now talk at future assemblies. At Student Voice we are all considerate and love to hear your ideas. We organise things like colour runs, discos, dress up days and even more! If you have any ideas, feel free to join or tell any one of us in Student Voice to report it back to our team. Student Voice is open Wednesday lunchtimes, feel free to join!



Our team



Chairperson; Charlotte, Secretary; Aiden, Bailey; Treasurer.



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You're invited to...

2025 Student Leadership Investiture Ceremony

9.40am, Wednesday 5 March

From our senior and junior school captains, grade 6 leaders, Student Voice class representatives and executive, house captains and bus captains and more, students have many opportunities to develop their leadership skills at our school.

Join us on Wednesday 5 March from 9.40am to celebrate our student leaders for 2025! We will meet in the bus loop, before moving into the stadium.

All families are welcome to attend!



2025 Community BBQ & Open Night

Tuesday
March 25th

5 - 6.30pm - BBQ by the college tennis courts

6.30 - 8pm - Open Night in the college library

All families are invited to join us for a community BBQ from 5-6.30pm, with Year 5 & 6 families welcome to stay on for our Year 7 Open Night from 6.30-8pm.

Meat and drinks provided. Please bring a salad to share!

Hawkesdale Hall Fleece Show

The Annual Fleece Show will be held on Saturday 22nd of March 2025.



If you have recently shorn your sheep and would like to donate a fleece to be judged on the day, please leave it at the hall or Post Office before judging on Friday 21st March 2025.



We will once again be having a pet fleece section for the pet lambs.



There will be a cake stall on the Saturday morning and artwork from the Hawkesdale P12 College will be on display from 9am to 12 noon.

All money raised goes to the upkeep of the Hawkesdale Memorial Hall.

Any queries please contact Cheryl on 55607272



Calling all Junior Netballers

If you are interested in playing or have played before we would love to have you join our club.

Training starts on Wednesday 5th of March at Hawkesdale.

Come along, bring a friend and meet the fabulous coaches and join in training.

Any enquires contact
Kristy Edwards 0498222281
Junior netball coordinator

Mel McDonald 0411527414
Senior netball coordinator

Drinks

Water – 600 ml	\$2.00
Nippy's Milk – 250 ml – Strawberry, Honeycomb, Chocolate, Coffee	\$2.40
Fresha Juice – 250 ml - Apple or Apple & Blackcurrant or Orange	\$2.40
Nippy's Milk – 375 ml – Strawberry, Honeycomb , Chocolate, Coffee, Banana	\$3.50
Fresha Juice – 500 ml - Apple & Blackcurrant or Orange	\$3.50
Frozen Yoghurt or Icy Poles – lunchtime only	
Lemonade Icy Poles (gluten free)	\$1.60
Zooper Dooper – Maximum of 2 – Temp must be over 25°C	\$0.50
Dixie Cups (gluten free)	\$2.50
Frozen Yoghurt	\$2.50
Chips	
Chips (28 gms) - Honey Soy or Sea Salt or Salt & Vinegar (gluten free)	\$1.40
Snaps (28 gms) (gluten free)	\$1.40

LUNCH TIME SPECIAL

Monday	Hot Dogs Baked Potatoes	\$3.00 \$6.00
Tuesday	Quiche Lorraine (with wedges & salad)	\$4.00 \$6.00
Wednesday	Homemade Pizza	\$3.00
Thursday	Enchiladas	\$6.00
Friday	Chicken Parma Burger	\$6.00

Canteen Menu - 2025

Recess and Lunch

Mini Chicken Wrap -	\$2.20
Chicken Mini Muffin Pizza	\$1.80
Ham, Cheese Mini Muffin Pizza	\$1.80
Ham, Cheese, Pineapple Mini Muffin Pizza	\$1.80
Egg and Bacon Muffin	\$3.00
Hash Browns	\$1.00
Sweet Chilli Chicken Tender Toastie	\$1.80
Party Pies / Sausage Rolls	\$3.00
Homemade Slices / Muffins / Banana Bread	\$1.80
Homemade Biscuits	\$1.80
Truffles	\$1.20
Banana bread - (gluten free) must be pre-ordered	\$0.60
	\$1.80

Lunch Only

Angel Bay Light Beef Burgers with Salad	\$6.00
85gm Canteen Approved Chicken Burger with Salad	\$6.00
Salad Roll or Sandwich with or without Meat	\$6.00
Salad Tubs with or without Meat	\$6.00
Sandwiches - selected fillings eg: egg & lettuce / ham & pickles (must be pre ordered)	\$3.00
Vegie Burger with lettuce, tomato, beetroot, cheese, mayo on a wholemeal roll	\$6.00
Sweet Chilli Chicken Wrap - with lettuce, tomato, mayo and cheese	\$6.00
Chicken Crackles and Wedges	\$4.00
Pastie slab - must be pre-ordered	\$4.50
Meat Pie	

Seeking School Council Nominees!!

Help our school
be the best place
for learning it
can be!



Please note that nominations for School Council positions are now open. Being a member of school council gives you the opportunity to support great outcomes for students at our school, and to become involved in the key duties of a Council – overseeing school finances, working on school policies, being on sub-committees that take action around school operations, and developing plans for the future.

We are currently seeking nominations for the following positions:

- ✦ 1 student rep
- ✦ 2 staff reps
- ✦ 3 parent reps

Nominate by filling in the correct nomination form and emailing or submitting to the office by 28 Feb.

2025 School Council

Parent Member Category

Nomination Forms

Hawkesdale P12 College




Being a member of school council gives you the opportunity to support great outcomes for students at our school, and to become involved in the key duties of a Council – overseeing school finances, working on school policies, being on sub-committees that take action around school operations, and developing plans for the future. I would encourage parents to consider nominating for one of the three vacant parent member position available this year.

The nomination period will begin on Friday February 14, and must be received and receipted at the front office by 4pm on Friday February 28; nominations can be handed directly to office staff before this date, or can be emailed to hawkesdale.p12@education.vic.gov.au.

An election for the three parent positions will be held if there are more nominations than positions available, with dates for this process noted below.

2025 School Council Elections - timeline

Our 2025 **School Council election process will commence on Friday February 14**, with three parent, one DET and one student position available for nomination. The schedule for 2025 nominations and potential election by ballot is as follows:

School Council election process and timetable for 2025		
Name of the school: Hawkesdale P12 College		
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Form 3: self-nomination form for parent member category

I wish to declare my candidacy for an elected position as a parent member on the Hawkesdale P12 College school council.

Name

Residential Address:

Contact phone (<i>mobile or landline</i>):

Email:

I am the parent/guardian of
who is/are currently enrolled at this school.

Statement	Yes (Mark with an x)	No (Mark with an x)
I am an employee of the Department of Education		
I am an employee of the school council		
I am engaged in work at and for the school.		

I am prepared to serve as a parent member of the above-named school council. I hereby declare that:

- I am not and have not been insolvent under administration within the last three years
- I am of sound mind
- I have not been found guilty of an offence that is, or would if committed in Victoria be, an indictable offence
- I am not a registrable offender within the meaning of the *Sex Offenders Registration Act 2004*.
- I am not suffering from any medical condition that would affect my ability to perform the role of member of a school council.

Signature of Candidate

Date:	
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You will be notified when your nomination has been received.

The personal information provided in this form is collected as part of the school council election nomination process. The information may be used to determine your eligibility as a candidate. Your personal information may be disclosed as a result of inspection prior to the commencement of voting or at any time up to one year from the declaration of the poll.

Your name will be included in a list of school council candidates and nominators (where applicable) posted in a prominent position at the school and for candidates, on a ballot paper (where applicable). Further, the name, membership category, gender (optional), term of office, office held (if any) of school council members and notification whether the member is an employee of the department will be forwarded to the Department of Education by the principal by 30 April each year as a record of council membership and may be used for statistical purposes.

You can access your personal information by contacting the principal on:

055607225 or hawkesdale.p12@education.vic.gov.au
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If you choose not to give some or all of the information requested your nomination may not be accepted.

If you have any queries about the school council nomination process, please contact the principal.

Form 4: nomination form for parent member category

I wish to nominate <i>(name below)</i>
for an elected position as a parent member on the Hawkesdale P12 College school council.

Candidate's details

Name
Residential Address:
Contact phone <i>(mobile or landline)</i> :
Email:

Nominators details

I am the parent/guardian of <i>(name below)</i>
who is/are currently enrolled at this school.

Statement	Yes <i>(Mark with an x)</i>	No <i>(Mark with an x)</i>
The person I have nominated is:		
an employee of the Department of Education.		
an employee of the school council.		
is engaged in work at and for the school.		

Name of nominator

Signature of nominator

Date:	
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Candidate to complete

I accept the nomination and I am prepared to serve as a parent member of the above-named school council. I hereby declare that:

- I am not and have not been insolvent under administration within the last three years
- I am of sound mind
- I have not been found guilty of an offence that is, or would if committed in Victoria be, an indictable offence
- I am not a registrable offender within the meaning of the *Sex Offenders Registration Act 2004*.
- I am not suffering from any medical condition that would affect my ability to perform the role of member of a school council.

Signature of candidate

Date:	
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You will be notified when your nomination has been received.

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2025 School Council

School Employee Member Category

Nomination Forms

Hawkesdale P12 College




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The nomination period will begin on Friday February 14, and must be received and receipted at the front office by 4pm on Friday February 28; nominations can be handed directly to office staff before this date, or can be emailed to hawkesdale.p12@education.vic.gov.au.

An election for the two school employee positions will be held if there are more nominations than positions available, with dates for this process noted below.

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g)	Declaration of poll	Friday 14 March 2025
h)	Special council meeting to co-opt community members (the principal will preside)	Thursday 20 March 2025
i)	First council meeting to elect office bearers (the principal will preside)	Thursday 20 March 2025

Form 5: self-nomination form for school employee member category

I wish to declare my candidacy for an elected position as a school employee member on the Hawkesdale P12 College school council.

Candidate's details

Name

Residential Address:

Contact phone (mobile or landline):

Email:

Statement

	Yes (Mark with an x)	No (Mark with an x)
I am an employee of the Department of Education		
I am an employee of the school council		
I am engaged in work at and for the school.		

I accept the nomination and I am prepared to serve as a school employee member of the above-named school council. I hereby declare that:

- I am not and have not been insolvent under administration within the last three years
- I am of sound mind
- I have not been found guilty of an offence that is, or would if committed in Victoria be, an indictable offence
- I am not a registrable offender within the meaning of the *Sex Offenders Registration Act 2004*.
- I am not suffering from any medical condition that would affect my ability to perform the role of member of a school council.

Signature of Candidate

Date:

You will be notified when your nomination has been received.

The personal information provided in this form is collected as part of the school council election nomination process. The information may be used to determine your eligibility as a candidate. Your personal information may be disclosed as a result of inspection prior to the commencement of voting or at any time up to one year from the declaration of the poll.

Your name will be included in a list of school council candidates and nominators (where applicable) posted in a prominent position at the school and for candidates, on a ballot paper (where applicable). Further, the name, membership category, gender (optional), term of office, office held (if any) of school council members and notification whether the member is an employee of the department will be forwarded to the Department of Education by the principal by 30 April each year as a record of council membership and may be used for statistical purposes.

You can access your personal information by contacting the principal on:

055607225 or hawkesdale.p12@education.vic.gov.au

If you choose not to give some or all of the information requested your nomination may not be accepted.

If you have any queries about the school council nomination process, please contact the principal.

Form 6: nomination form for school employee member category

I wish to nominate <i>(name below)</i>
for an elected position as a school employee member on the Hawkesdale P12 College school council.

Candidate's details

Name

Residential Address:

Contact phone <i>(mobile or landline)</i> :

Email:

Statement	Yes <i>(Mark with an x)</i>	No <i>(Mark with an x)</i>
I am an employee of the Department of Education		

Statement	Yes <i>(Mark with an x)</i>	No <i>(Mark with an x)</i>
The person I have nominated is:		
an employee of the Department of Education		
an employee of the school council		
engaged in work at and for the school		

Name of nominator

Signature of nominator

Date:	
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Candidate to complete

I accept the nomination and I am prepared to serve as a school employee member of the above-named school council.

I hereby declare that:

- I am not, and have never been, insolvent under administration within the last three years
- I am of sound mind
- I have not been found guilty of an offence that is, or would if committed in Victoria be, an indictable offence
- I am not a registrable offender within the meaning of the *Sex Offenders Registration Act 2004*.
- I am not suffering from any medical condition that would affect my ability to perform the role of member of a school council.

Signature of candidate

Date:	
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You will be notified when your nomination has been received.

The personal information provided in this form is collected as part of the school council election nomination process. The information may be used to determine your eligibility as a candidate. Your personal information may be disclosed as a result of inspection prior to the commencement of voting or at any time up to one year from the declaration of the poll.

Your name will be included in a list of school council candidates and nominators (where applicable) posted in a prominent position at the school and for candidates, on a ballot paper (where applicable).

Further, the name, membership category, gender (optional), term of office, office held (if any) of school council members and notification whether the member is an employee of the department will be forwarded to the department by the principal by 30 April each year as a record of council membership and may be used for statistical purposes.

You can access your personal information by contacting the principal on:
055607225 or hawkesdale.p12@education.vic.gov.au

If you choose not to give some or all of the information requested your nomination may not be accepted.

If you have any queries about the school council nomination process, please contact the principal.

2025 School Council

Student Member Category

Nomination Forms

Hawkesdale P12 College




Being a member of school council gives you the opportunity to support great outcomes for students at our school, and to become involved in the key duties of a Council – overseeing school finances, working on school policies, being on sub-committees that take action around school operations, and developing plans for the future. I would encourage students to consider nominating for the one vacant student member position available this year.

The nomination period will begin on Friday February 14, and must be received and receipted at the front office by 4pm on Friday February 28; nominations can be handed directly to office staff before this date, or can be emailed to hawkesdale.p12@education.vic.gov.au.

An election for the student position will be held if there are more nominations than positions available, with dates for this process noted below.

2025 School Council Elections - timeline

Our 2025 **School Council election process will commence on Friday February 14**, with three parent, one DET and one student position available for nomination. The schedule for 2025 nominations and potential election by ballot is as follows:

School Council election process and timetable for 2025		
Name of the school: Hawkesdale P12 College		
Letter	Event	DATE
a)	Notice of election and call for nominations	Friday 14 February 2025
b)	Closing date for nominations	Friday 28 February 2025
c)	Date by which the list of candidates and nominators will be posted	Monday 03 March 2025
d)	Date by which ballot papers will be prepared and distributed	Thursday 06 March 2025
e)	Close of ballot	Thursday 13 March 2025
f)	Vote count	Friday 14 March 2025
g)	Declaration of poll	Friday 14 March 2025
h)	Special council meeting to co-opt community members (the principal will preside)	Thursday 20 March 2025
i)	First council meeting to elect office bearers (the principal will preside)	Thursday 20 March 2025

Form 7: self-nomination form for student member category

I wish to declare my candidacy for an elected position as a student member on the Hawkesdale P12 College school council		
Name		
Residential Address:		
Contact phone (mobile or landline):		
Email:		
Statement	Yes <small>(Mark with an x)</small>	No <small>(Mark with an x)</small>
I am enrolled in Year 7 or above at this school		
I have discussed standing for election to school council with my parents or guardians		
I have a sound understanding of the obligations and level of commitment required to participate on school council		
Candidate to complete		
I am prepared to serve as a student member of the above-named school council. I hereby declare that:		
<ul style="list-style-type: none">• I am not and have not been insolvent under administration within the last three years• I am of sound mind• I have not been found guilty of an offence that is, or would if committed in Victoria be, an indictable offence• I am not a registrable offender within the meaning of the <i>Sex Offenders Registration Act 2004</i>.• I am not suffering from any medical condition that would affect my ability to perform the role of member of a school council.		
Signature of Candidate		
Date:		

You will be notified when your nomination has been received.

The personal information provided in this form is collected as part of the school council election nomination process. The information may be used to determine your eligibility as a candidate. Your personal information may be disclosed as a result of inspection prior to the commencement of voting or at any time up to one year from the declaration of the poll.

Your name will be included in a list of school council candidates and nominators (where applicable) posted in a prominent position at the school and for candidates, on a ballot paper.

Further, the name, membership category, gender (optional), term of office, office held (if any) of school council members and notification whether the member is an employee of the department will be forwarded to the department by the principal by 30 April each year as a record of council membership and may be used for statistical purposes.

You can access your personal information by contacting the principal on:

05607225 or hawkesdale.p12@education.vic.gov.au
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If you choose not to give some or all of the information requested your nomination may not be accepted.

If you have any queries about the school council nomination process, please contact the principal.

Form 8: nomination form for student member category

I wish to nominate <i>(name below)</i>
for an elected position as a student member on the Hawkesdale P12 College school council

Candidate's details

Name <i>(name below)</i>

Residential Address:

Contact phone <i>(mobile or landline)</i> :

Email:

Nominee Statement	Yes <i>(Mark with an x)</i>	No <i>(Mark with an x)</i>
I am currently enrolled in Year 7 or above at this school		
The person I have nominated is currently enrolled in Year 7 or above at this school		

Nominator's name

Nominator's signature

Candidate to complete

	Yes <i>(Mark with an x)</i>	No <i>(Mark with an x)</i>
I am currently enrolled in Year 7 or above at this school		
I have discussed standing for election to school council with my parents or guardians		
I have a sound understanding of the obligations and level of commitment required to participate on school council		

I accept the nomination and I am prepared to serve as a school employee of the above-named school council. I hereby declare that:

- I am not, and have not been insolvent under administration within the last three years
- I am of sound mind
- I have not been found guilty of an offence that is, or would if committed in Victoria be, an indictable offence
- I am not a registrable offender within the meaning of the *Sex Offenders Registration Act 2004*.
- I am not suffering from any medical condition that would affect my ability to perform the role of member of a school council.

Signature of Candidate

Date:	
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You will be notified when your nomination has been received.

The personal information provided in this form is collected as part of the school council election nomination process. The information may be used to determine your eligibility as a candidate and to nominate. Your personal information may be disclosed as a result of inspection prior to the commencement of voting or at any time up to one year from the declaration of the poll.

Further, the name, membership category, gender (optional), term of office, office held (if any) of school council members and notification whether the member is an employee of the department will be forwarded to the department by the principal by 30 April each year as a record of council membership and may be used for statistical purposes.

You can access your personal information by contacting the principal on:

hawkesdale.p12@education.vic.gov.au

If you choose not to give some or all of the information requested your nomination may not be accepted.

If you have any queries about the school council nomination process, please contact the principal.